



West Bengal State Council of Technical and Vocational Education and Skill Development

(Technical Education Division)

Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

MemoNo. WBSCTVESD/TED/2021-22/0928

Dated, February 3, 2022

NOTIFICATION

Subject: Online Registration, 2021-22

- For Diploma in Engineering & Technology
- Part-Time Diploma in Engineering & Technology
- Diploma in Pharmacy
- Diploma in Hotel Management & Catering Technology
- Diploma in 3D Animation & Graphics
- Diploma in Modern Office Practice & Management
- Post-Diploma in Medical Electronics / Petrochemical Engineering
- Advanced Diploma in Industrial Safety
- Advanced Diploma in Fire Safety Management
- Post Graduate Diploma in Human Resource Development & Labour Welfare
- Advanced Certificate Course in Boot, Short & Leather Goods Manufacture

Kind attention: Principals / Officers-in-Charge / Institutional Heads
All concerned Polytechnics/Institutions/Centers

This is for information of the Principals/Principals-in-Charge/Institutional Heads of all Polytechnics / Institutions / Centers under the academic control of this Council that Online Registration of the students admitted in the academic session 2021-22 will be held as per the following schedule.

Sl. No.	Activity	Date
1	Start of Online Registration (by the students)	07.02.2022
2	Closing of Online Registration (by the students)	20.02.2022
3	Last date for submission of signed hardcopy of the registration application form (downloaded) and self-attested photocopy of the eligibility documents by the students to the Polytechnics / Institutes / Centers	23.02.2022
4	Closing of VALIDATION of registration through Institute Panel by the authority of Polytechnics / Institutions / Centers	28.02.2022
5	Last date for submission of list of approved registrations, registration application forms and eligibility documents (Mark sheet & Admit Card of qualifying examination) of the students	04.03.2022
6	Last date of validation from Council	21.03.2022

Students who have taken admission to the above mentioned courses in the Academic Session 2021-22, will have to register themselves by clicking on the "Online Registration (Academic Session 2021-22)" tab of the Council's website www.webscte.co.in by providing necessary information.

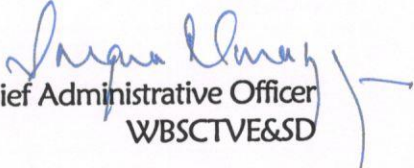
They have to fill in the registration form online, upload recent colour photo, upload scanned copy of mark sheet, admit card & Kanyashree document, etc. (scanned from ORIGINALS only) and deposit the registration fee of Rs.200/- (Rs.100/- for Kanyashree) [For HMCT course, registration fee of Rs.300/- (Rs.150/- for Kanyashree)] through online payment gateway (Debit Card / Credit Card / Net Banking / UPI). Registration fees will have to be submitted through online Portal of the Council only.

Finally, they have to submit the signed copy of the registration application form (downloaded) and self-attested photocopy of eligibility documents (Mark sheet, Admit Card, Kanyashree document) to their respective Polytechnics / Institutes / Centers. Students admission will be considered as cancelled if any declaration is found to be false.

There will be no collection of registration fee at the Institute level. Polytechnics / Institutes / Centers can see the list of students applied for registration through "Institute Login" panel of the Council's website www.webscte.co.in and they will have to validate registration of each and every student after due verification of the data provided by them. For the Kanyashree candidates, original document in respect of Kanyashree is to be verified at the Institute level prior to validation of registration.

User ID and Password will be sent to the email address of respective Polytechnics / Institutes / Centers. Polytechnics / Institutes / Centers will have to validate the registration of the students through 'Institute Login' latest by 28.02.2022. After completion of online validation, Polytechnics / Institutes / Centers will have to take a printout of the list of approved students along with all signed copies of registration application forms (branch/trade-wise and year-wise) and self-attested photocopies of eligibility documents (Mark Sheet, Admit Card, Kanyashree document) of the students and submit the same at the office of the Council in a four-fold cover file latest by 04.03.2022 under a forwarding letter.

Accordingly, concerned Polytechnics / Institutes / Centers are requested to give a suitable notification on the notice boards advising their newly admitted students to participate in the online registration process within the specified last date. Online registration by the admitted students is mandatory. Registration certificate will be issued only to the validated (approved) students of respective Polytechnics / Institutes / Centers. Principals / Principals-in-Charge / Institutional Heads are requested to take note of the above and do the needful.


Chief Administrative Officer
WBSCTVE&SD